

PROJECTS AND TASKS

AGILE PROJECT AND TASK MANAGEMENT

Agiloft Project and Task Management is a highly configurable and versatile framework for managing even the most complex workflows, including everything you need to automate and manage your projects and tasks.

A NEW KIND OF MANAGEMENT

Agiloft extends beyond simple project and task management. Enhance your system by integrating with other Agiloft applications, including asset management, change requests, workflow, bug tracking, and more, so you can manage everything on one platform.

Help your team collaborate effectively to keep your projects on track, on budget, and on time.

Agiloft helps your team collaborate more effectively to keep your projects on track, on budget, and on time.

BENEFITS

- **Improve efficiency and consistency** by standardizing frequently executed workflows, such as new employee, partner, or customer onboarding.
- **Keep projects on track** with automatic task assignment and alerts for upcoming deadlines, missed milestones, or deliverables.
- **Improve communication among remote teams** with a system that can be accessed anytime, anywhere, with multi-language support.
- **Monitor resource allocation** with built-in time tracking, customizable task assignment, and linked asset management.
- **Gain actionable insight** into project bottlenecks and performance with customizable reports and dashboards.
- **Work efficiently** with Quick Edit capabilities that allow you to make record changes on the fly.

EVERYTHING YOUR ORGANIZATION NEEDS

Agiloft provides the complete package for a comprehensive project and task management solution:

- **The graphical workflow editor** controls status and state transitions, and triggers task templates or approval workflow creation according to project type.
- **Task templates** can be applied to any project or workflow type. Required, optional, and ad hoc task types are all supported.
- **Email and SMS integration** provide active notifications at any time, to all your devices.
- **Time tracking** allows you to track and manage billable and non-billable employee hours and overall project time to easily invoice clients, keeping projects on schedule and within budget.
- **Granular permission controls** provide security throughout your organization and allow precise access for individual users.
- **A fully customizable end user interface** is available with relevant information organized according to team assignment.
- **Personalized home pages and dashboards** allow staff to see all their assigned items, custom views, reports, and searches in one place.
- **A full audit trail** captures every change and event to provide a permanent record of sign-offs, delays, and costs.

Consolidate operations under
a single framework that adapts
to evolving business needs without
the need for custom code.

For More Information

Contact Agiloft today at 1-888-727-2209 or visit our [product information page](#) to learn more about Project and Task Management.

ABOUT AGILOFT

Over 3 million users at organizations ranging from small enterprises to U.S Government agencies and Fortune 100 companies depend on Agiloft's top rated product suites for [Contract Management](#), [Service Desk](#), [Custom Workflow](#), and more. Agiloft specializes in automating processes that are too complex for competing vendors. Our best practice templates and agile technology ensure rapid deployment and a fully extensible system. For more information, visit <https://www.agiloft.com>.

